

# 1. DOCUMENTS TO BE SUBMITTED FOR TRANSFER OF LEASEHOLD RIGHTS

2. Affidavit of the Purchaser/Seller along with photograph duly attested by notary as per Performa below.
3. Photocopy of domicile Certificate.(in case of married women the domicile certificate of the husband to be enclosed).
4. Allotment Letter.
5. Physical Possession letter issued by the D.G.M. Office.
6. Power of Attorney(Court) and Agreement to Sell( Notary).
7. Indemnity Bond (duly attested by Magistrate/Registered by the Court) in case of missing allotment/possession letter.
8. Public notice with date of publication.

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## PUBLIC NOTICE

I, \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_  
R/O \_\_\_\_\_ have purchased Plot No. \_\_\_\_\_ Sector  
No. \_\_\_\_\_ in Housing Colony \_\_\_\_\_ from Sh. \_\_\_\_\_  
S/O,W/O \_\_\_\_\_ R/O \_\_\_\_\_, originally  
allotted in favour of Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_  
R/O \_\_\_\_\_. The following original papers issued by the J&K Housing Board  
stands misplaced/not traceable: 1. \_\_\_\_\_ 2. \_\_\_\_\_. I have applied for transfer of  
leasehold rights of above said plot in my favour. Objection, if any, may be conveyed to the Managing Director, J&K  
Housing Board, Green Belt Park, Gandhinagar, Jammu within a period of 15 days from the date of publication of this  
Notice. However, no objection will be entertained after the expiry of the above said period.

Name:  
S/O, W/O Sh.  
R/O

## **Public Notice in leading News paper**

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## **IDEMNITY BOND**

**Before the Managing Director, J&K Housing Board, Jammu:**

Whereas, Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ R/O \_\_\_\_\_  
have purchased/sold Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ measuring \_\_\_\_\_ in Housing Colony,  
ChanniHimmat, Jammu from/to Sh. \_\_\_\_\_ S/O, W/O  
Sh. \_\_\_\_\_ R/O \_\_\_\_\_. I/He/She  
have/has applied for the transfer of leasehold rights of above said plot in my/his/her name.

And whereas sale consideration of Rs. \_\_\_\_\_ already paid to/from the vendor. I am physically in  
possession of the said plot which is free from all disputes and litigation etc.

Whereas, the following original papers issued by the J&K Housing Board stands misplaced and are not traceable:-  
1. \_\_\_\_\_ 2. \_\_\_\_\_.

And whereas except me there is no else having concern with the said plot and the principal allottee who have  
received the sale consideration.

By way of entering into Agreement to Sell surrender all rights of Plot in my/his/her favour and have/has no objection  
of the leasehold rights of the said plot in my/his/her favour and has no objection if the leasehold rights of the said  
plot are transferred in my/his/her name, as such, by virtue of these presents I \_\_\_\_\_ S/O, W/O  
Sh. \_\_\_\_\_ R/O \_\_\_\_\_ physically occupied the Plot  
No. \_\_\_\_\_ Sector No. \_\_\_\_\_ do hereby undertake and keep indemnified the department against any third party  
liaison, dispute, litigation arises out of the said plot after the transfer fee charges thereof and in case any third party  
claim arise, the same shall be made good by me even from my both moveable and immoveable property.

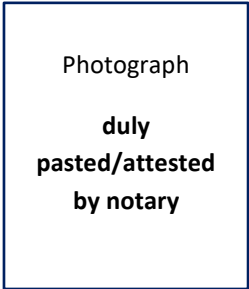
In witness whereof I signed this Indemnity Bond at Jammu on this the \_\_\_\_\_ day of \_\_\_\_\_ in presence of  
the following witness.

Witness

**Excutant.**

**( Attested by Judicial Magistrate)**

**AFFIDAVIT**



I, \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_  
R/O \_\_\_\_\_ do hereby solemnly affirm and declare:

1. That I have purchased Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ in Housing Colony, \_\_\_\_\_, Jammu from Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ R/O \_\_\_\_\_ and my date of Birth is \_\_\_\_\_
2. That I have applied for transfer of leasehold rights. I undertake that I shall remain responsible, if any, dispute at any stage arise with regard to the title of the said plot and I shall be liable to pay all charges/legal charges to be borne by J&K Housing Board on account of such dispute.
3. That I have not executed Agreement to Sell/Power of Attorney in favour of any other individual for above said plot.
4. That the plot in question has not been mortgaged with any Bank/Financial Institution.
5. That neither I nor any member of my family own or possess any House/Flat/Plot allotted by the State Government/J&K Housing Board/Jammu Development Authority/Housing Corporation/Federation or any other State Government Agency in Jammu Province.

6. That my family consists of \_\_\_\_\_ members as detailed below:-

S. No.	Relation	Name	Date of Birth
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1.	Self		
2.	Husband/Wife		
3.			

**DEPONENT**

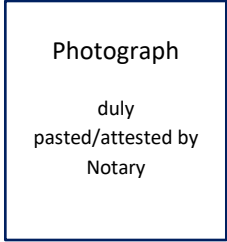
I further declare today on \_\_\_\_\_ day of \_\_\_\_\_ that the statement made above is true to the best of my knowledge and nothing therein has been concealed.

**DEPONENT**

**(Attested by Notary)**

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**AFFIDAVIT**



I, \_\_\_\_\_ S/oW/o. \_\_\_\_\_  
R/O \_\_\_\_\_ do hereby solemnly affirm and  
declare:

1. That I have sold Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ in Housing Colony, \_\_\_\_\_, Jammu to Sh. \_\_\_\_\_ S/O, W/O \_\_\_\_\_ Sh. \_\_\_\_\_ R/O \_\_\_\_\_.
2. That Sh. \_\_\_\_\_ has applied for transfer of leasehold rights. I undertake that I shall remain responsible, if any, dispute at any stage arise with regard to the title of the said plot and I shall be liable to pay all charges/legal charges to be borne by J&K Housing Board on account of such dispute.
3. That I have not executed Agreement to Sell/Power of Attorney in favour of any individual for above said plot.
4. That the plot in question has not been mortgaged with any Bank/Financial Institution.
5. That neither I nor any member of my family own or possess any House/Flat/Plot allotted by the State Government/J&K Housing Board/Jammu Development Authority/Housing Corporation/Federation or any other State Government Agency in Jammu Province except for plot in question.
6. That my family consists of \_\_\_\_\_ members as detailed below: -

S. No.	Relation	Name	Date of Birth
-----	-----	-----	-----
1.	Self		
2.	Husband/Wife		
3.			

**DEPONENT**

I further declare today on \_\_\_\_\_ day of \_\_\_\_\_ that the statement made above is true to the best of my knowledge and nothing therein has been concealed.

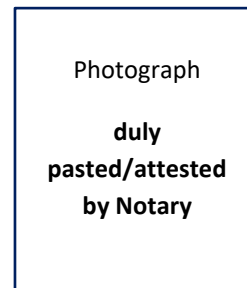
**DEPONENT**

**(Attested by Notary)**

## 2. For Extension of Lease Hold Rights

### AFFIDAVIT

I, \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_  
R/O \_\_\_\_\_ do hereby solemnly affirm and declare:



1. That I am the original allottee/transferee of Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ in Housing Colony, \_\_\_\_\_, Jammu.
2. That I have applied for extension of leasehold rights of above said plot in my favour. I undertake that I shall remain responsible, if any, dispute at any stage arise with regard to the title of the said plot and I shall be liable to pay all the charges/legal charges to be borne by J&K Housing Board on account of such dispute.
3. That I have not executed Agreement to Sell/Power of Attorney in favour of any other individual for above said plot.
4. That the plot in question has not been mortgaged with any Bank/Financial Institution.
5. That neither I nor any member of my family own or possess any House/Flat/Plot allotted by the State Government/J&K Housing Board/Jammu Development Authority/Housing Corporation/Federation or any other State Government Agency in Jammu Province except for plot in question.
6. That there is no violation of the lease deed condition/land use.
7. That the construction has been raised on the plot after obtaining approval of the Competent Authority/JMC.
8. That my family consists of \_\_\_\_\_ members as detailed below:-

S. No.	Relation	Name	Date of Birth
-----	-----	-----	-----
1.	Self		
2.	Husband/Wife		

DEPONENT

I further declare today on \_\_\_\_\_ day of \_\_\_\_\_ that the statement made above is true to the best of my knowledge and nothing therein has been concealed.

DEPONENT

**( Attested by Notary)**

### PUBLIC NOTICE

I, \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_  
R/O \_\_\_\_\_ am the original allottee/transferee of Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ in Housing Colony, \_\_\_\_\_, Jammu and have applied for extension of leasehold rights of above said plot in my favour. Objection, if any, may be conveyed to the Managing Director, J&K Housing Board, Green Belt Park, Gandhi Nagar, Jammu within a period of 15 days from the date of publication of this Notice. However, no objection will be entertained after the expiry of the above said period.

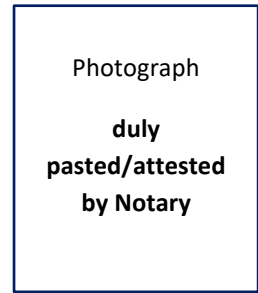
Name:  
S/O, W/O Sh.  
R/O

**Public Notice in leading News paper**

### 3. Free Hold Rights

#### AFFIDAVIT

I, \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_  
R/O \_\_\_\_\_ do hereby solemnly affirm and declare:



1. That I am the original allottee/transferee of Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ in Housing Colony, ..... Jammu.
2. That I have applied for conversion of leasehold rights to freehold rights of above said plot in my favour. I undertake that I shall remain responsible, if any, dispute at any stage arise with regard to the title of the said plot and I shall be liable to pay all the charges/legal charges to be borne by J&K Housing Board on account of such dispute.
3. That I have not executed Agreement to Sell/Power of Attorney in favour of any other individual for above said plot.
4. That the plot in question has not been mortgaged with any Bank/Financial Institution.
5. That neither I nor any member of my family own or possess any House/Flat/Plot allotted by the State Government/J&K Housing Board/Jammu Development Authority/Housing Corporation/Federation or any other State Government Agency in Jammu Province except for plot in question.
6. That there is no violation of the lease deed condition/land use.
7. That the construction has been raised on the plot after obtaining approval of the Competent Authority/JMC.
8. That my family consists of \_\_\_\_\_ members as detailed below:-

S. No.	Relation	Name	Date of Birth
1.	Self		
2.	Husband/Wife		

DEPONENT

I further declare today on \_\_\_\_\_ day of \_\_\_\_\_ that the statement made above is true to the best of my knowledge and nothing therein has been concealed.

DEPONENT

### **( Attested by Notary)**

#### PUBLIC NOTICE

I, \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_  
R/O \_\_\_\_\_ am the original allottee/transferee of Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ in Housing Colony, ChanniHimmat, Jammu and have applied for transfer of leasehold rights to freehold rights of above said plot in my favour. Objection, if any, may be conveyed to the Managing Director, J&K Housing Board, Green Belt Park, Gandhi Nagar, Jammu within a period of 15 days from the date of publication of this Notice. However, no objection will be entertained after the expiry of the above said period.

Name:  
S/O, W/O Sh.  
R/O

### Public Notice in leading News paper

#### 4. DOCUMENTS TO BE SUBMITTED FOR TRANSFER OF LEASEHOLD RIGHTS(GIFT)

1. Affidavit of the Donner/Donee along with photograph duly attested by notary as per Performa below.
2. Photocopy of domicile Certificate.(in case of married women the domicile certificate of the husband to be enclosed).
3. Allotment Letter.
4. Physical Possession letter issued by the D.G.M. Office.
5. Indemnity Bond (duly attested by Magistrate/Registered by the Court) in case of missing allotment/possession letter.
6. Public notice with date of publication.

(From Donner)

#### AFFIDAVIT

Photograph

**duly  
pasted/attested  
by notary**

I, \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_

\_\_\_\_\_ R/O \_\_\_\_\_

do hereby solemnly affirm and declare:

1. That I intend to gift Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ in Housing Colony, \_\_\_\_\_, Jammu to my son/daughter Smt/Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ R/O \_\_\_\_\_
2. That I undertake that I shall remain responsible, if any, dispute at any stage arise with regard to the title of the said plot and I shall be liable to pay all charges/legal charges to be borne by J&K Housing Board on account of such dispute.
3. That I have not executed Agreement to Sell/Power of Attorney in favour of any other individual for above said plot.
4. That the plot in question has not been mortgaged with any Bank/Financial Institution.
5. That neither I nor any member of my family own or possess any House/Flat/Plot allotted by the State Government/J&K Housing Board/Jammu Development Authority/Housing Corporation/Federation or any other State Government Agency in Jammu Province.
6. That my family consists of \_\_\_\_\_ members as detailed below:-

S. No.	Relation	Name	Date of Birth
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1. Self
2. Husband/Wife

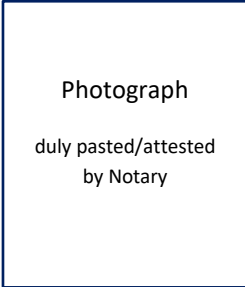
**DEPONENT**

I further declare today on \_\_\_\_\_ day of \_\_\_\_\_ that the statement made above is true to the best of my knowledge and nothing therein has been concealed.

**DEPONENT**

**( Attested by Notary)**

**AFFIDAVIT**



I, \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_  
R/O \_\_\_\_\_ do hereby solemnly affirm and declare:

1. That my \_\_\_\_\_ intend to gift Plot No. \_\_\_\_ Sector No. \_\_\_\_\_ in Housing Colony, \_\_\_\_\_ Jammu in my favour.
2. That I have applied for transfer of leasehold rights. I undertake that I shall remain responsible, if any, dispute at any stage arise with regard to the title of the said plot and I shall be liable to pay all charges/legal charges to be borne by J&K Housing Board on account of such dispute.
3. That I have not executed Agreement to Sell/Power of Attorney in favour of any individual for above said plot.
4. That the plot in question has not been mortgaged with any Bank/Financial Institution.
5. That neither I nor any member of my family own or possess any House/Flat/Plot allotted by the State Government/J&K Housing Board/Jammu Development Authority/Housing Corporation/Federation or any other State Government Agency in Jammu Province except for plot in question.
6. That my family consists of \_\_\_\_\_ members as detailed below:-

S. No.	Relation	Name	Date of Birth
-----	-----	-----	-----
4.	Self		
5.	Husband/Wife		
6.			

**DEPONENT**

I further declare today on \_\_\_\_\_ day of \_\_\_\_\_ that the statement made above is true to the best of my knowledge and nothing therein has been concealed..

**DEPONENT**

**( Attested by Notary)**

**PUBLIC NOTICE For Gift**

That I intend to gift Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ in Housing Colony, \_\_\_\_\_, Jammu to my son/daughter Smt/Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ R/O \_\_\_\_\_. The following original papers issued by the J&K Housing Board stands misplaced/not traceable: 1. \_\_\_\_\_ 2. \_\_\_\_\_. I have applied for transfer of leasehold rights of above said plot in my favour. Objection, if any, may be conveyed to the Managing Director, J&K Housing Board, Green Belt Park, Gandhinagar, Jammu within a period of 15 days from the date of publication of this Notice. However, no objection will be entertained after the expiry of the above said period.

Name:  
S/O, W/O Sh.  
R/O

**Public Notice in leading News paper**

## IDEMNITY BOND

The J&K Housing Board was allotted Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ measuring \_\_\_\_\_ in Housing Colony, \_\_\_\_\_, Jammu to my father/husband Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ R/O \_\_\_\_\_ and have applied for transfer of leasehold rights of the above said plot.

Whereas, the following original papers issued by the J&K Housing Board stands misplaced and are not traceable:-  
1. \_\_\_\_\_ 2. \_\_\_\_\_.

And whereas except me there is no else having concern with the said plot . I undertake that I shall intimate the Housing Board on receipt of the same.

In witness whereof I signed this Indemnity Bond at Jammu on this the \_\_\_\_\_ day of \_\_\_\_\_ in presence of the following witness.

Witness

Executant.

**( Attested by Judicial Magistrate)**

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### **5. DOCUMENTS TO BE SUBMITTED FOR TRANSFER OF LEASEHOLD RIGHTS(Legal heir)**

1. Affidavit of the legal heir along with photograph duly attested by notary as per Performa below.
2. Photocopy of domicile Certificate.(in case of married women the domicile certificate of the husband to be enclosed).
3. Allotment Letter.
4. Physical Possession letter issued by the D.G.M. Office.
5. Decree( Court)/ will.
6. Death certificate.
7. Indemnity Bond (duly attested by Magistrate/Registered by the Court) in case of missing allotment/possession letter.
8. Public notice with date of publication.

### **PUBLIC NOTICE ( For Legal Heir )**

I \_\_\_\_\_ legal heir of the deceased Late Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ R/o \_\_\_\_\_ have lost the following original papers of Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ in Housing Colony, \_\_\_\_\_, Jammu issued by the J&K Housing Board: 1. \_\_\_\_\_ 2. \_\_\_\_\_ and have applied for transfer of leasehold rights of above said plot in my favour. Objection, if any, may be conveyed to the Managing Director, J&K Housing Board, Green Belt Park, GandhiNagar, Jammu within a period of 15 days from the date of publication of this Notice. However, no objection will be entertained after the expiry of the above said period.

Name:

S/O, W/O Sh.

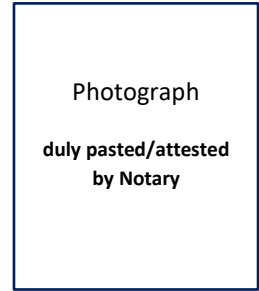
R/O

**Public Notice in leading News paper**



(From Legal Heir)

**AFFIDAVIT**



I, \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_  
R/O \_\_\_\_\_ do hereby solemnly affirm and  
declare:

1. That I am legal heir of the deceased Late Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ R/o \_\_\_\_\_
2. The J&K Housing Board was allotted Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ measuring \_\_\_\_\_ in Housing Colony, \_\_\_\_\_, Jammu to my father/husband Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ R/O \_\_\_\_\_ and I have applied for transfer of leasehold rights of the above said plot in my favour. And whereas except me there is no else having concern with the said plot. I undertake that I shall remain responsible, if any, dispute at any stage arise with regard to the title of the said plot and I shall be liable to pay all charges/legal charges to be borne by J&K Housing Board on account of such dispute.
3. That I have not executed Agreement to Sell/Power of Attorney in favour of any individual for above said plot.
4. That the plot in question has not been mortgaged with any Bank/Financial Institution.
5. That neither I nor any member of my family own or possess any House/Flat/Plot allotted by the State Government/J&K Housing Board/Jammu Development Authority/Housing Corporation/Federation or any other State Government Agency in Jammu Province except for plot in question.
6. That my family consists of \_\_\_\_\_ members as detailed below:-

S. No.	Relation	Name	Date of Birth
1	Self		
2.	Husband/Wife		

**DEPONENT**

I further declare today on \_\_\_\_\_ day of \_\_\_\_\_ that the statement made above is true to the best of my knowledge and nothing therein has been concealed.

**DEPONENT**

**( Attested by Notary)**

## Indemnity Bond (From Legal heir)

I \_\_\_\_\_ legal heir of the deceased Late Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ R/o \_\_\_\_\_ The J&K Housing Board was allotted Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ measuring \_\_\_\_\_ in Housing Colony, \_\_\_\_\_, Jammu to my father/husband and have applied for transfer of lease hold rights of the said plot in my favour

Whereas, the following original papers issued by the J&K Housing Board stands misplaced and are not traceable:-

1. \_\_\_\_\_ 2. \_\_\_\_\_.

And whereas except me there is no else having concern with the said plot. I undertake that I shall remain responsible, if any, dispute at any stage arise with regard to the title of the said plot and I shall be liable to pay all charges/legal charges to be borne by J&K Housing Board on account of such dispute.

In witness whereof I signed this Indemnity Bond at Jammu on this the \_\_\_\_\_ day of \_\_\_\_\_ in presence of the following witness.

Witness

Executant

**( Attested by Judicial Magistrate)**

## **6. DOCUMENTS TO BE SUBMITTED FOR TRANSFER OF OWNERSHIP RIGHTS**

1. Affidavit of the Purchaser along with photograph duly attested by Judicial Magistrate ( Court) as per Performa below.
2. Photocopy of domicile Certificate.(in case of married women the domicile certificate of the husband to be enclosed).
3. Allotment Letter.
4. Physical Possession letter issued by the D.G.M. Office.
5. Sale deeds (Registered in the Court)
6. Indemnity Bond (duly attested by Magistrate/Registered by the Court) in case of missing allotment/possession letter.
7. Public notice along with photograph with date of publication

### **Affidavit for Govt. Colonies**

I \_\_\_\_\_ S/O Sh. \_\_\_\_\_ R/O: - \_\_\_\_\_  
Jammu, do hereby solemnly affirm and declare as under:-



1. That I am permanent resident of J&K (U.T) having 1<sup>st</sup> class state subject/ Domicile certificate.
2. That the Plot No. \_\_\_\_\_ Measuring \_\_\_\_\_ in Housing Colony \_\_\_\_\_ Jammu/ srinagar has been allotted to Sh. \_\_\_\_\_ vide Govt order No. \_\_\_\_\_ Dated \_\_\_\_\_.
3. That the plot No. \_\_\_\_\_ allotted is under the absolute possession of the deponent by virtue of sale deed.
4. That vide Govt. order No. 150-HUD of 2018 dated 18-04-2018, sanctioned has been accorded for transfer/delegation of powers for transfer of ownership rights in respect of Govt. colonies to J&K Housing Board.
5. That in this context I hereby undertake to the effect that in case of misrepresentation of facts or suppression/concealment of vital information or misleading the authorities, the ownership rights so transferred in my favour / beneficiary would liable to be cancelled abinitio without any prior notice by the Govt./J&K Housing Board and beneficiary shall also be liable for the criminal proceedings as well as civil liability /responsibility in that event/situation. Further, if the Govt. incurs any loss owing to the action of the deponent. I shall also be liable to indemnify/ compensate the Government appropriately.
6. That the deponent by way of this affidavit hereby under takes that I will not raise any construction over the additional land if any and abide by the norms/rules of the J&K Housing Board, if failed so that the additional land shall be vacated.
7. That I further declares that deponent has not suppressed any material facts in the declarations herein above mentioned

Deponent

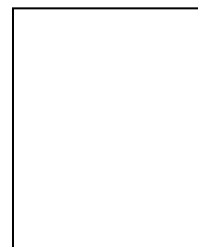
Verification: -

Verified today on \_\_\_\_\_ day of Month,year that the statements made herein above are true and genuine and nothing has been concealed therein.

Deponent

**( Attested by Judicial Magistrate)**

## Affidavit for Housing board Colonies



I \_\_\_\_\_ S/O Sh. -----  
----- R/O \_\_\_\_\_ Jammu,

do hereby solemnly affirm and declare as under: -

1. that I have purchased plot no. \_\_\_\_\_ Sector no. \_\_\_ in \_\_\_\_\_  
\_\_\_\_\_ Housing Colony Jammu from Sh. \_\_\_\_\_ S/O:- L. Sh.  
\_\_\_\_\_ R/O \_\_\_\_\_ Jammu.
2. that I have applied for transfer of ownership rights of the above said plot in my favour. I undertake that I shall remain responsible, if any dispute at any stage arise with regard to the title of the said plot and I shall be liable to pay all the charges/legal charges to borne by the J&K Housing Board on account of such dispute.
3. that I have not executed sale deed/Agreement to Sell/ Power of Attorney in favour of any other individual for above said plot.
4. that the plot in question has not been mortgaged with any bank/ Financial Institution.
5. that neither I nor any member of my family own possess any House/plot/flat allotted by the State Government/JKHB/JDA/Housing Corporation/Federation or any other State Govt. Agency in Jammu Province.
6. That my family consists of members as detailed below:-

S.No.	Relation	Name	Date of Birth
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1.	Self.		
----	-------	--	--

2	wife		
---	------	--	--

Deponent

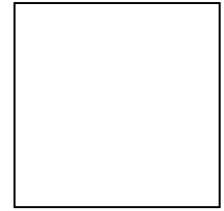
I further declare that the statement made above is true to the best of my knowledge and nothing therein has been concealed.

Deponent

**( Attested by Judicial Magistrate)**

**PUBLIC NOTICE ( for Govt. Colonies)**

The Plot No. \_\_\_\_\_ of size \_\_\_\_\_ in Housing Colony \_\_\_\_\_ Jammu has been allotted to Sh. \_\_\_\_\_ vide Govt. Order No. \_\_\_\_\_...



The ownership rights of the said plot is under the process of transfer to Sh. \_\_\_\_\_ S/O: \_\_\_\_\_ R/O: \_\_\_\_\_, Jammu on the basis of sale deed. Any person having any objections to this transfer shall furnish the same in writing to the office of Managing Director, J&K Housing Board, Green Belt park Gandhi Nagar Jammu within a period of 15 days from the date of publication of this notice. However, no objection will be entertained after the expiry of the above said period

Sh. \_\_\_\_\_  
S/O: - Sh. \_\_\_\_\_  
R/O: - \_\_\_\_\_

**Public Notice in 2 leading News paper**

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**PUBLIC NOTICE ( for Housing Board Colonies)**

I \_\_\_\_\_ S/O Sh. \_\_\_\_\_ R/O \_\_\_\_\_ have purchased plot no \_\_\_\_\_ Plot No. \_\_\_\_\_ sector no. \_\_\_\_\_ Measuring \_\_\_\_\_ in Channi Himmat Housing Colony Jammu from Sh. \_\_\_\_\_ S/O \_\_\_\_\_ R/O \_\_\_\_\_ Jammu. I have applied for transfer of ownership rights of the above said plot in my favour. Objection, if any, may be conveyed to the Managing Director, J&K Housing Board, Green Belt park Gandhi Nagar Jammu within a period of 15 days from the date of publication of this notice. However, no objection will be entertained after the expiry of the above said period.

Sh. \_\_\_\_\_  
S/O: - Sh. \_\_\_\_\_  
R/O: - \_\_\_\_\_

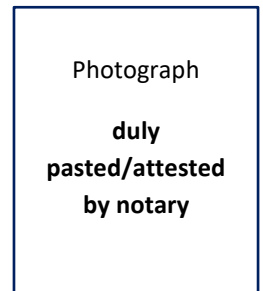
**Public Notice in leading News paper**

**7. DOCUMENTS TO BE SUBMITTED FOR CONVEYANCE DEED/NOC FOR TRANSFER OF LEASEHOLD RIGHTS**

1. Affidavit of the Seller/purchaser along with photograph duly attested by notary as per Performa below.
2. Photocopy of domicile Certificate. (In case of married women, the domicile certificate of the husband to be enclosed).
3. Allotment Letter.
4. Physical Possession letter issued by the D.G.M. Office.
5. Previous Power of Attorney (Registered by court or Revenue deptt.) and Agreement to Sell(Notary)/Tripartite Agreement/Transfer documents, if any.
6. Indemnity Bond (duly attested by Judicial Magistrate/Registered by the Court) in case of missing allotment/possession letter.
7. Public notice with date of publication.

**(From Seller)**

**AFFIDAVIT**



I, \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_

\_\_\_\_\_ R/O \_\_\_\_\_

do hereby solemnly affirm and declare:

1. That I intend to sell Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ in Housing Colony, \_\_\_\_\_, Jammu to Smt/Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ R/O \_\_\_\_\_ .
2. That I have applied for NOC for Conveyance Deed for transfer of leasehold rights. I undertake that I shall remain responsible, if any, dispute at any stage arise with regard to the title of the said plot and I shall be liable to pay all charges/legal charges to be borne by J&K Housing Board on account of such dispute.
3. That I have not executed Agreement to Sell/Power of Attorney in favour of any other individual for above said plot.
4. That the plot in question has not been mortgaged with any Bank/Financial Institution.
5. That neither I nor any member of my family own or possess any House/Flat/Plot allotted by the State Government/J&K Housing Board/Jammu Development Authority/Housing Corporation/Federation or any other State Government Agency in Jammu/Kashmir Province.
- 6.
7. That my family consists of \_\_\_\_\_ members as detailed below: -

S. No.	Relation	Name	Date of Birth
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1. Self
2. Husband/Wife

**DEPONENT**

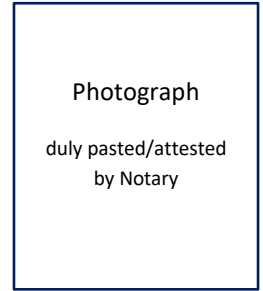
I further declare today on \_\_\_\_\_ day of \_\_\_\_\_ that the statement made above is true to the best of my knowledge and nothing therein has been concealed.

**DEPONENT**

**(Attested by Notary)**

(From Purchaser)

**AFFIDAVIT**



I, \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_  
R/O \_\_\_\_\_ do hereby solemnly affirm and  
declare:

1. That i intend to purchase Plot No. \_\_\_\_ Sector No. \_\_\_\_ in Housing Colony, \_\_\_\_\_ Jammu in my favour.
2. That the Seller has applied NOC for Conveyance Deed for transfer of leasehold rights. I undertake that I shall remain responsible, if any, dispute at any stage arise with regard to the title of the said plot and I shall be liable to pay all charges/legal charges to be borne by J&K Housing Board on account of such dispute.
3. That I have not executed Agreement to Sell/Power of Attorney in favour of any individual for above said plot.
4. That the plot in question has not been mortgaged with any Bank/Financial Institution.
5. That neither I nor any member of my family own or possess any House/Flat/Plot allotted by the State Government/J&K Housing Board/Jammu Development Authority/Housing Corporation/Federation or any other State Government Agency in Jammu/Kashmir Province.
6. That my family consists of \_\_\_\_\_ members as detailed below:-

S. No.	Relation	Name	Date of Birth
1.	Self		
2.	Husband/Wife		

**DEPONENT**

I further declare today on \_\_\_\_\_ day of \_\_\_\_\_ that the statement made above is true to the best of my knowledge and nothing therein has been concealed.

**DEPONENT**

**(Attested by Notary)**

**PUBLIC NOTICE for NOC**

That I Smt./Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ intend to Sell Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ in Housing Colony, \_\_\_\_\_, Jammu to Smt/Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ R/O \_\_\_\_\_. I have applied for NOC for Conveyance Deed for transfer of lease hold rights of above said plot. Objection, if any, may be conveyed to the Managing Director, J&K Housing Board, Green Belt Park, Gandhi Nagar, Jammu within a period of 15 days from the date of publication of this Notice. However, no objection will be entertained after the expiry of the above said period.

Name:  
S/O, W/O Sh.  
R/O

## **PUBLIC NOTICE for NOC (missing papers)**

That I intend Sell Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ in Housing Colony, \_\_\_\_\_, Jammu to Smt/Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ R/O \_\_\_\_\_. The following original papers issued by the J&K Housing Board stands misplaced/not traceable: 1. \_\_\_\_\_ 2. \_\_\_\_\_. I have applied for NOC for Conveyance Deed for transfer of leasehold rights of above said plot in my favour. Objection, if any, may be conveyed to the Managing Director, J&K Housing Board, Green Belt Park, Gandhinagar, Jammu within a period of 15 days from the date of publication of this Notice. However, no objection will be entertained after the expiry of the above said period.

Name:  
S/O, W/O Sh.  
R/O

### **IDEMNITY BOND**

**Before the Managing Director, J&K Housing Board, Jammu:**

Whereas, I Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ R/O \_\_\_\_\_ intent to sell Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ measuring \_\_\_\_\_ in Housing Colony, \_\_\_\_\_, Jammu/Kashmir to Sh. \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ R/O \_\_\_\_\_. I have applied for NOC for Conveyance Deed for the transfer of leasehold rights of above said plot in name of \_\_\_\_\_.

Whereas, the following original papers issued by the J&K Housing Board stands misplaced and are not traceable: -

1. \_\_\_\_\_ 2. \_\_\_\_\_.

And whereas except me there is no else having concern with the said plot.

I \_\_\_\_\_ S/O, W/O Sh. \_\_\_\_\_ R/O \_\_\_\_\_ physically occupied the Plot No. \_\_\_\_\_ Sector No. \_\_\_\_\_ do hereby undertake and keep indemnified the department against any third party liaison, dispute, litigation arises out of the said plot after the transfer fee charges thereof and in case any third party claim arise, the same shall be made good by me even from my both moveable and immovable property.

In witness whereof I signed this Indemnity Bond at Jammu/Kashmir on this the \_\_\_\_\_ day of \_\_\_\_\_ in presence of the following witness.

Witness

**Executant.**

**(Attested by Judicial Magistrate)**



**8.Documents to be submitted:-NOC for Sale and Purchase of Property having Ownership Rights.**

1. Affidavit of the Purchaser along with photograph duly attested by Judicial Magistrate (Court) as per Performa below.
2. Photocopy of domicile Certificate. (In case of married women, the domicile certificate of the husband to be enclosed).
3. Allotment Letter.
4. Physical Possession letter.
5. Sale deeds (Registered in the Court).
6. Class C, D Deed.
7. Decree/will/Family settlement in case of legal heir.
8. Indemnity Bond (duly attested by Judicial Magistrate) in case of missing allotment/possession letter.
9. Public notice along with photograph with date of publication in 2 dailies.

**Affidavit for Govt. Colonies**

I \_\_\_\_\_ S/O Sh. \_\_\_\_\_ R/O: - \_\_\_\_\_  
Jammu, do hereby solemnly affirm and declare as under:-

1. That I am permanent resident of J&K (U.T) having 1<sup>st</sup> class state subject/  
Domicile certificate.
2. That the Plot No. \_\_\_\_\_ Measuring \_\_\_\_\_ in Housing Colony  
\_\_\_\_\_ Jammu/ srinagar has been allotted to

Sh. \_\_\_\_\_ vide Govt order No. \_\_\_\_\_ Dated \_\_\_\_\_.



3. That the plot No. \_\_\_\_\_ allotted is under the absolute possession of the deponent by virtue of sale deed.
4. That vide Govt. order No. 150-HUD of 2018 dated 18-04-2018, sanctioned has been accorded for transfer/delegation of powers for transfer of ownership rights in respect of Govt. colonies to J&K Housing Board.
5. That in this context I hereby undertake to the effect that in case of misrepresentation of facts or suppression/concealment of vital information or misleading the authorities, the ownership rights so transferred in my favour/beneficiary would liable to be cancelled abinitio without any prior notice by the Govt./J&K Housing Board and beneficiary shall also be liable for the criminal proceedings as well as civil liability /responsibility in that event/situation. Further, if the Govt. incurs any loss owing to the action of the deponent. I shall also be liable to indemnify/compensate the Government appropriately.
6. That the deponent by way of this affidavit hereby under takes that I will not raise any construction over the additional land if any and abide by the norms/rules of the J&K Housing Board, if failed so that the additional land shall be vacated.
7. That I further declare that deponent has not suppressed any material facts in the declarations herein above mentioned

Deponent

Verification: -

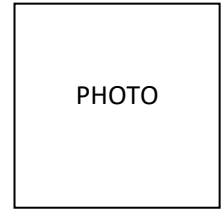
Verified today on \_\_\_\_\_ day of Month year that the statements made herein above are true and genuine and nothing has been concealed therein.

Deponent

**Attested by Judicial Magistrate)**

**PUBLIC NOTICE ( for Govt. Colonies)**

The Plot No. \_\_\_\_\_ of size \_\_\_\_\_ in Housing Colony \_\_\_\_\_ Jammu has been allotted to Sh. \_\_\_\_\_ vide Govt. Order No. \_\_\_\_\_...



The ownership rights of the said plot is under the process of transfer to Sh. \_\_\_\_\_ S/O: \_\_\_\_\_ R/O: \_\_\_\_\_, Jammu on the basis of sale deed. Any person having any objections to this transfer shall furnish the same in writing to the office of Managing Director, J&K Housing Board, Green Belt Park Gandhi Nagar Jammu within a period of 15 days from the date of publication of this notice. However, no objection will be entertained after the expiry of the above said period.

Sh. \_\_\_\_\_  
S/O: - Sh. \_\_\_\_\_  
R/O: - \_\_\_\_\_

**Public Notice in leading News paper**